

# Areas of Assignment

## Patrol

The patrol bureau strives to provide the highest level of professional police services to all people within the Village of Huntley. The patrol function is considered to be the primary law enforcement function and embraces much more than the act of patrolling. Patrol officer duties include:

- Preventative patrol on foot, bicycle or squad car
- Respond to emergency and non-emergency calls for service
- Enforce local and state laws
- Maintain public order
- Suppress and prevent crime
- Conduct preliminary investigations
- Enforce traffic laws
- Provide traffic direction and control
- Investigate traffic crashes
- Develop and foster positive relationships between citizens and the agency

The Huntley Police Department is structured to deliver police services through the practice of geographic policing. The Village has been divided into four Areas. An [Area Sergeant](#) is assigned to each section and that sergeant is responsible for the community needs in that specific area.

## Investigations

The investigations section handles cases that require a more thorough inquiry or go beyond the scope of the patrol officer. This often includes locating witnesses, scheduling interviews, conducting searches, processing evidence and coordinating with the appropriate county prosecutor.

Throughout this process, detectives also maintain an open line of communication with victims to ensure they are informed of the investigation and make referrals and resources available as needed. Detectives generally work during weekday hours but are available 24/7 should they be needed at a crime scene or for an investigation.

Investigators are also members of The Major Investigative Assistance Team of McHenry County (MIAT) and the Kane County Major Crimes Taskforce.

## School Resource Officer

A School Resource Officer (SRO) is assigned to [Huntley Community School District 158's](#) Harmony Road Campus, which includes Huntley High School and neighboring Leggee Elementary School. The SRO is on campus during school hours to provide positive assistance when students need individual intervention or support. The SRO is also a classroom resource for instruction on laws, safety and alcohol & drug prevention, as well as being instantly available to help the school deal with any safety or law-related issues. The SRO also teaches [L.E.A.D. the Way](#) to 5<sup>th</sup> grade students and oversees the [Huntley High School Summer Forum](#) annual event.

## Community Response Team

Community Response Team officers focus on quality of life concerns, crime prevention and outreach projects. This position is meant to build stronger connections with the community and rapidly address their concerns.

CRT duties include coordination of community events, Coffee with a Cop, Citizens Police Academy, all Huntley Police volunteer groups, home security surveys, educational events and

presentations, and special traffic or nuisance complaints. CRT officers also work closely with the Police Social Worker and the social media coordinator.

### **North Central Narcotics Task Force**

The North Central Narcotics Task Force (NCNTF) is a multi-jurisdictional task force that has been in operation since August of 1988 whose primary mission is to conduct covert and overt narcotics investigations. The NCNTF is comprised of two separate field offices which operate in Kane, McHenry and Northwest Cook Counties and is overseen by a Policy Board comprised of the Chiefs of Police from the member agencies. As a member police agency, Huntley Police Department provides an officer to work as an inspector on the task force for a 3-year rotation.

## **Collateral Assignments**

Huntley Police Officers have a number of options of collateral assignments to continually enhance and develop their skills. Specialized in-service training is generally required to improve proficiency in performing the duties and responsibilities of these assignments.

### **Crisis Intervention Team**

Officers who are specially trained in helping individuals suffering mental illnesses or developmental disabilities serve as Crisis Intervention Team members.

### **Bicycle Patrol**

Officers who work on the bicycle patrol team are utilized for high visibility patrols, citizen contacts, special events, and other identified patrol areas best suited for bicycle access.

### **Evidence Technicians**

Trained Evidence Technicians are responsible for processing crime scenes and accident scenes. This includes detection of latent fingerprints, crime scene photography, preservation and collection of physical evidence and crime scene sketching.

### **Innovations and Technology Committee**

Administration believes that good ideas come from anyone and anywhere in an organization. All employees are encouraged to submit ideas to the Innovations Team, which consists of staff from various divisions within the department. The Team reviews submissions, conducts research with the submitter and helps present ideas to the Command Staff for possible implementation.

### **Training Instructors**

Our in-house training instructors are responsible for instructing personnel in the safe and proper use of both less-lethal weapons and weaponless defensive tactics. Other instruction includes mental health response, diversity, emergency vehicle operators course, and traffic stops.

### **Strategic Planning Committee**

The Huntley Police Department maintains a 5-year strategic plan, developed with input from a team of employees from various levels and divisions.

### **Field Training Officers**

The team of Field Training Officers instruct new recruits on laws, Department policy, procedures, rules and regulations.

### **Forensic Interviewer**

Forensic interviewers are specially trained to ask child victims a series of unbiased, non-leading questions to elicit information about the abuse in an age- and developmentally-appropriate manner. During the interview, the child and the interviewer meet one-on-one. Others involved in the investigation observe the interview through a one-way mirror and listening system, so they can collect evidence for their investigations. Forensic interviewer work closely with the [McHenry County Child Advocacy Center](#) and the [Kane County Child Advocacy Center](#).

### **Drone Team**

The Drone Team consists of authorized personnel who have received appropriate training, certification and licensure on the use of unmanned aircraft systems (UAS or “drones”), to enhance the department’s mission of protecting lives and property when other means and resources are not available or are less effective. Team members must in strict compliance to relevant statutes, constitutional, privacy rights and the Federal Aviation Administration and [14 CFR 107](#) requirements. Members are responsible for maintaining the safe operation of the UAS, to include maintenance of the unit. The members deploy the UAS for uses such as search and rescue, crime scene documentation, evidence collection and accident investigation.

### **Recruitment Team**

The Huntley Police Department is committed to hiring and retaining the best employees available. Our outstanding officers are one of our greatest recruiting assets. The Recruitment Team helps to execute the recruitment strategy through attendance at recruiting events, college career fairs, social media posts and developing other creative ideas to attract quality applicants.

### **Social Media Team**

Effective communication with our residents and other stakeholders is key to advancing our mission. Members of the Social Media team help the social media coordinator generate content to inform the community and drive engagement. Our current social media channels include [Facebook](#), [Instagram](#) and [Twitter](#).

### **Truck Enforcement Team**

Commercial trucking is a large business in Huntley and the suburban Chicago area. The Truck Enforcement Team exists to provide safe passage through Huntley for all motor vehicle traffic as they share the roads with larger and heavier commercial vehicles.

The primary duties of the Truck Enforcement Unit are:

- Enforcement of weight and size violations.

- Issuing permits for overweight and oversize vehicles using Village maintained highways.
- Education of local trucking companies in regards to local and State laws.
- Assisting the Illinois State Police with random roadside portable scale roadblocks.
- Coordination between developers, trucking companies and the Village with respect to truck routing in and out of commercial jobsites.
- Handling complaints from residents about truck specific problems.
- Checking trucks for safety and driver's license classification violations.

## **Task Force Assignments**

The Huntley Police Department is committed to participating in relevant area task forces, which provides many benefits:

- It helps other agencies who request the services of the task force, thereby advancing our collective mission of law enforcement.
- It provides staff diverse opportunities they may not have within the Village of Huntley. The task forces provide training and development opportunities that enhance the careers of our officers, allowing them to bring the acquired skills and knowledge back to the Huntley Police Department.
- These groups are a great resource that we can call on when we have an extraordinary situation in our jurisdiction.

### **McHenry and Kane County Major Crimes**

The Huntley Police Department is a member of the McHenry County Major Investigations Assistance Team (MIAT) and the Kane County Major Crimes Task Force. The teams are made up of investigators from participating agencies with advanced training. Investigative assistance is provided to any member agency that has a major crime occur in their jurisdiction.

### **Illinois Law Enforcement Alarm System (ILEAS)**

[ILEAS](#) is involved in many programs and projects throughout the state and in virtually all aspects of law enforcement homeland security. The mission of ILEAS is to strive to meet the needs of law enforcement throughout the State of Illinois in matters of mutual aid, emergency response, and the combining of resources for public safety.

As a member, the Huntley Police Department has assigned officers to the Region 3 North Mobile Field Force. The original and primary purpose of the Mobile Field Force teams would be to provide security at National Pharmaceutical Stockpile distribution sites. However, with the philosophy of designing homeland security teams for "dual use" these teams have been modified to be used for other incidents such as civil disorder, disasters, etc. In fact, these teams have been designed to be the primary responders for out-of-state Emergency Management Assistance Compact (EMAC) requests for assistance.

### **Kane County SWAT**

Up to two officers may be assigned to the multi-jurisdictional Kane County SWAT team, which provides specialized, tactical response to critical incidents. SWAT members must meet additional physical fitness and firearms qualifications and complete the introductory and monthly training for the team.

### **Kane County Accident Reconstruction Team (K-CART)**

K-CART provides high-tech specialized teams to investigate crashes in municipalities without such capabilities. The team provides additional manpower who are tasked with investigating a crash scene.

The team measures, photographs, and diagrams evidence from a crash scene with lasers, GPS, and advanced computer software that allows the scene to be investigated and documented in a fraction of the amount of time as traditional methods.

### **McHenry County Chiefs of Police Association Honor Guard**

The Guard was formed in 2002 with 15 members, representing 9 of McHenry County's Police Departments. The Guard provides military style memorial ceremonies such as casket watch, door guards, pall barriers, bagpipes, trumpet, military flag fold and the twenty-one gun salute in the traditions of the "Old Guard" for the death of an officer in good standing active or retired.

Members of the unit practice monthly to include an all-day training session in the fall. The Guard performs at the Illinois Police Memorial ceremonies in May each year.